

Perpetual Calendar
Clark County School District
Board of Trustees

Revised: 10/23/08; 02/11/10; 08/26/10

FIRST QUARTER

* JANUARY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X					
M	Work Session		X				
M	Regular Board Meeting		X				
M	Board Debriefing		X				GP2.8
M	Distribute Trustee Newsletters				X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings				X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings				X	Dates and details listed on monthly calendar	
Q	School Matters Program			X		Vegas PBS	GP3/GP9Intro/GP17.1.C
Q	Community Linkage Activity			X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Audit Committee Meeting				X		GP-15
Y	Superintendent Evaluation		X			Due by January 30	BSL 5.5
Y	Community Linkage Planning		X			Due during the first quarter	GP3/GP9Intro/GP17.1.C
Y	Board Organization	X					GP5.1
Y	Monitoring Report: EL-1	X					B/SL 5
Y	Update Board Photo				X		
Y	Notify County Clerk with the names of Board Members and Officer's				X		GP 8.3
Y	Submit Financial Disclosure and Campaign Financial Report				X	Per NRS with official forms	GP4.2.A
N	Susan Brager Occupational Scholarship Approval	X					
N	Employee Labor Relations						
N	Expulsion Review Board					Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings: AZAC Regional Input Meetings
- Holidays: New Year's Day, Martin Luther King Day
- Total board meetings planned for this month: 3

FIRST QUARTER

* FEBRUARY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X					
M	Work Session		X				
M	Regular Board Meeting		X				
M	Board Debriefing		X				GP2.8
M	Distribute Trustee Newsletters				X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings				X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings				X	Dates and details listed on monthly calendar	
Q	Community Linkage Activity			X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Ends Planning Retreat		X			Must be conducted at least once per quarter	GP2 GP9.3.A GP 17.1.A, D
Y	AZAC Meeting for Rezoning		X				GP 2.7
Y	Semi-Annual Policy Review		X				GP-2.7
Y	Present Perpetual Calendar	X				Required by January 31	GP6.2.C
Y	New School Dedications				X		
N	Employee Labor Relations						
N	Expulsion Review Board					Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings: AZAC Regional Input Meetings
- Holidays: President’s Day
- Total board meetings planned for this month: 4

FIRST QUARTER

*	MARCH	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Distribute Trustee Newsletters					X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings					X	Dates and details listed on monthly calendar	
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Y	AZAC Meeting for Rezoning			X				GP 2.7
Y	Semi-Annual Board Assessment			X				GP 2.7
Y	Bond Program Review		X					GP3.5
Y	New School Dedications					X		
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings:
- Holidays: Spring Break
- Total board meetings planned for this month: 4

SECOND QUARTER

*	APRIL	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	x						
M	Work Session			x				
M	Regular Board Meeting		x					
M	Board Debriefing		x					GP2.8
M	Distribute Trustee Newsletters					x		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings					x		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings					x	Dates and details listed on monthly calendar	
Q	School Matters Program				x			GP3/GP9Intro/GP17.1.C
Q	Community Linkage Activity				x		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Audit Committee Meeting					x		GP-15
Y	Budget Work Session			x				GP 2.7
Y	Bond Program Review			x				GP3.5
Y	New School Dedications					x		
Y	Update on FCC Rules & Regulations			x				
Y	Review Evaluation Instrument and Ground Rules	x					By the end of the month	BSL5.2 BSL5.4
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings:
- Holidays: Spring Break
- Total board meetings planned for this month: 3

SECOND QUARTER

* MAY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X					
M	Work Session		X				
M	Regular Board Meeting		X				
M	Board Debriefing		X				GP2.8
M	Distribute Trustee Newsletters				X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings				X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings				X	Dates and details listed on monthly calendar	
Q	Community Linkage Activity			X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Second Quarter Board Strategic Ends Planning		X			Must be conducted at least once per quarter	GP2 GP9.3.A GP 17.1.A, D
Y	Adoption of Final Budget		X			Approve cost of governance and trustee travel for fiscal year	GP17.3 GP18.3
Y	Innovator Award?	X				Needs to be scheduled but not defined by policy. Can be done in conjunction with Nat'l Teacher appreciation week.	
N	Employee Labor Relations						
N	Expulsion Review Board					Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings:
- Holidays: Memorial Day
- Total board meetings planned for this month: 4

SECOND QUARTER

*	JUNE	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Distribute Trustee Newsletters					X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings					X	Dates and details listed on monthly calendar	
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Y	Superintendent Evaluation Dialog			X				BSL 5.1
Y	Monitoring Reports: EL5, EL6, and EL8 (internal)		X					BSL 5.5
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings:
- Holidays:
- Total board meetings planned for this month: 3

THIRD QUARTER

*	JULY	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Distribute Trustee Newsletters					X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings					X	Dates and details listed on monthly calendar	
M	American Education Week Planning Meeting					X	First meeting with staff to identify Am Ed week activities	
Q	School Matters Program				X			GP3/GP9Intro/GP17.1.C
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Third Quarter Board Strategic Ends Planning			X			Hold one strategic leadership training per quarter	
Q	Audit Committee Meeting					X		GP-15
Y	Monitoring Reports: EL-3 and EL-4	X						B/SL 5
Y	Legislative Review			X			Bi-annually following legislative session to identify governance and district policies to update	GP 13.3
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings:
- Holidays: Independence Day
- Total board meetings planned for this month: 3

THIRD QUARTER

* AUGUST	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M Regular Board Meeting	X						
M Work Session			X				
M Regular Board Meeting		X					
M Board Debriefing		X					GP2.8
M Distribute Trustee Newsletters					X		GP3/GP4.7.B/GP4.7.E
M ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M PAC/CEAB and Advisory Meetings					X	Dates and details listed on monthly calendar	
M American Education Week Committee Meets					X	Meeting with staff to identify Am Ed week activities	
Q Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q Third Quarter Policy Review Executive Limitations and Ends			X			Review policies in order to process Notice of Intent and finalize before next superintendent evaluation period	GP 3.6/GP 9.1
Y Administrative Kick-off					X		
Y New Teacher Orientation					X		
Y Nevada Association of School Boards Board of Directors Meeting					X		
N Employee Labor Relations							
N Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings:
- Holidays: (School begins last Monday in August)
- Total board meetings planned for this month: 3

THIRD QUARTER

*	SEPTEMBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Distribute Trustee Newsletters					X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB, and Advisory Meetings					X	Dates and details listed on monthly calendar	
M	American Education Week Planning					X	Meeting with staff to identify Am Ed week activities	
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Notice of Intent for Policy Changes made in August on Executive Limitations and Ends	X	X				Policies reviewed in August should begin Notice of Intent in order to finalize before next superintendent evaluation period	
Y	Monitoring Reports: EL 7, EL 9, and EL 10		X					BSL 5.5
Y	Adoption of Annual Calendar		X					GP6.2.C GP9.3.A
Y	Semi-Annual Policy Review			X				GP-2.7
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings: Open Houses, AZAC Planning Sessions
- Holidays: Labor Day
- Total board meetings planned for this month: 3

FOURTH QUARTER

*	OCTOBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Distribute Trustee Newsletters					X		GP3/GP4.7.B/GP4.7.E
M	ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Board Meetings					X	Dates and details listed on monthly calendar	
N	Plan for Holiday Gathering					X		
Q	School Matters Program				X			GP3/GP9Intro/GP17.1.C
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Q	Fourth Quarter Board Leadership Retreat			X			Hold one strategic leadership training per quarter	
Q	Final Amendment for Policies changes in August on Executive Limitations and Ends	X	X				Policies reviewed in order to process Notice of Intent and finalize before next superintendent evaluation period. Must be completed by end of December.	
Q	Audit Committee Meeting					X		GP-15
Y	Semi-Annual Board Assessment/Annual Evaluation of Policy Governance Model			X				GP 2.7
Y	Community Linkage Planning				X			GP-1, GP-4
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings: AZAC Planning Sessions
- Holidays: Nevada Day
- Total board meetings planned for this month: 3

FOURTH QUARTER

* NOVEMBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M Regular Board Meeting	X						
M Work Session			X				
M Regular Board Meeting		X					
M Board Debriefing		X					GP2.8
M Distribute Trustee Newsletters					X		GP3/GP4.7.B/GP4.7.E
M ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M PAC/CEAB and Advisory Board Meetings					X	Dates and details listed on monthly calendar	
Q Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Y Fourth Quarter Policy Review			X				GP 2.7
Y Monitoring Reports: EL 5, EL 6, EL 8, and EL 9 (external)			X				B/SL 5.5
Y American Education Week		X					
Y Final Amendment to Budget			X			Per NRS	
Y Nevada Association of School Boards Conference					X		
N New Board Member Training					X		
N Review Perpetual Calendar					X		
N Employee Labor Relations							
N Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings: AZAC Planning Sessions
- Holidays: Veteran’s Day, Thanksgiving, Family Day
- Total board meetings planned for this month: 4

FOURTH QUARTER

*	DECEMBER	1 ST REGULAR MEETING	2 ND REGULAR MEETING	WORK SESSION	COMMUNITY LINKAGE	OTHER	NOTES	POLICY REFERENCE
M	Regular Board Meeting	X						
M	Work Session			X				
M	Regular Board Meeting		X					
M	Board Debriefing		X					GP2.8
M	Distribute Trustee Newsletters		X					GP3/GP4.7.B/GP4.7.E
M	ESA Tapings					X		GP3/GP4.7.B/GP4.7.E
M	PAC/CEAB and Advisory Meetings					X	Dates and details listed on monthly calendar	
Q	Community Linkage Activity				X		Appears each month but is not required by policy each month.	GP3/GP9Intro/GP17.1.C
Y	Preparation for Superintendent Evaluation			X			Due by January 30	BSL 5.5
Y	Monitoring Reports: Ends	X						B/SL 5.5
Y	Community Linkage Planning for next year			X			Due during the first quarter	GP3/GP9Intro/GP17.1.C
Y	Staff and Officers Review Perpetual Agenda and Annual Calendar					X	For presentation in February	
N	Board/Staff Holiday Gathering					X		
N	Employee Labor Relations							
N	Expulsion Review Board						Staff will notify as needed	

- *Y=Yearly, Q=Quarterly, M=Monthly, N=As Needed
- Additional Public Meetings: AZAC Planning Sessions
- Holidays: Winter Break
- Total board meetings planned for this month: 2